

January 4, 2022

The regular meeting of the Varick Town Board was called to order by Supervisor Robert Hayssen at 7:00 p.m. Present at this meeting were Councilmen Richard McCulloch, Eric Riegel and Richard Peterson, Town Clerk, Donna Karlsen, Bookkeeper, Angela Testa, Highway Superintendent, Ben Freier, Water/Sewer Operator, Ben Karlsen, and Attorney for the Town, Frank Fisher. Absent: Councilman Tom Fox

Petitioners to Address the Board: None

Abstract: It was reported that the town has converted the bookkeeping program from Harris to Williamson Law beginning January 1, 2022. The vouchers and their totals are no longer separated by funds. The voucher numbers will run consecutively with the total representing all fund expenses. Some abstract amounts will reflect 2021 bills and the prior accounting reporting system will be used to report payments of these bills for this month.

A motion by Eric Riegel, seconded by Richard McCulloch and so carried unanimously to approve Abstract No. 1, Vouchers 1 to 6 in the amount of \$21,270.98 and DAO21-096 in the amount of \$1,000

Highway: Nothing to report

Water/Sewer Operator Report: December 2021

- Marked out Dig Safety's
- Got weekly meter reads
- Did weekly water tests for each district
- Took bac t samples in all 4 districts
- Filled out and submitted monthly water report to health department
- Data logged water usage in each district
- Answered questions dealing with each water district and sewer system
- Called in Dig Tickets for upcoming projects
- Changed meters out on Seneca Lake Water District
- Cleaned shop
- Changed Grinder Pumps out
- Retrieved Final reads as needed for closing on properties
- Figured out issue with RT 89 Romulus meter
- Ordered more grinder pumps for the coming year
- Talked with Hach company over a new purchase of a Chlorine machine

Varick Water District No. 1: Nothing further to report

Seneca Lake Water District: Nothing further to report

Varick Water District No. 3: Mr. Karlsen reported that Safe Harbors, who owns property at 4568 Route 414, is interested in connecting to the water main. The board approved this connection as an out of district connection as the water main ends at Ogden Road. The board approved this connection with the stipulation that all engineering and related costs associated with this connection will be at their expense. The water department will tap the main line if they decide to move forward with the project and will provide them the cost at their request.

The town clerk, Mrs. Karlsen, reported that she has also received an email regarding their interest in connecting to the water line and inquired about their taxable status. She will direct them to the Town Assessor to respond to their taxable status and other charges associated with their tax bills.

Varick Water District No. 4: Nothing further to report

Varick Sewer District No. 1: Nothing to report

Varick Sewer District No. 2: Mr. Karlsen reported that he has no replacement grinder pumps as of this meeting and will contact Bill Kolbeck to see when he is available to rebuild some pumps. He reported that he has ten new pumps on order, however, Siewert reported that they are backordered and gave a possible delivery date of April 2022.

Supervisor Hayssen reported he is working with Lyons National bank to obtain a loan to reimburse Seneca Lake Water District for funds borrowed to pay for the repair to the pump station.

Assessor: Mrs. Morgan submitted a written Assessor's report as follows: Deeds are being processed as received. Agricultural ceiling exemptions were mailed.

The week between holidays brought an Executive Order from the Governor to allow Senior Citizens with low incomes who already receive the RP467 exemption to bypass the renewal process (for the second year in a row), for this to be an option the governing authority must pass a resolution supporting same. This protects our Senior citizens from possible exposure to Covid, while protecting their exemption.

Resolution No. 1, 2022

A RESOLUTION DIRECTING THE TOWN ASSESSOR TO GRANT EXEMPTIONS PURSUANT TO §§ 459-C AND 467 OF THE REAL PROPERTY TAX LAW ON THE 2022 ASSESSMENT ROLL TO ALL PROPERTY OWNERS WHO RECEIVED SUCH EXEMPTION ON THE 2021 ASSESSMENT ROLL

WHEREAS, the Governor has issued Executive Order No. 11.1 permitting waiver of renewal requirements for tax exemptions under §§459-c and 467 of the Real Property Tax Law, and

WHEREAS the Town Board believes it to be in the interest of the Town's senior citizens and disabled property owners to permit extension of such exemptions without the need for formal renewal procedures during the current epidemic, Now, Therefore, be it

RESOLVED, that the Varick Town Assessor is authorized and directed to grant exemptions pursuant to such sections of the real Property Tax Law on the 2022 assessment roll to all property owners who received that exemption on the 2021 assessment roll without requiring renewal applications from such persons, and it is further

RESOLVED, that the Assessor shall not be required to mail renewal applications to such persons. and it is further

RESOLVED that the Assessor may however require a renewal application to be filed when she has reason to believe that an owner who qualified for the exemption on the 2021 assessment roll may have since changed his or her primary residence, added another owner to the deed, transferred the property to a new owner, or died.

Motion by: Richard McCulloch
Seconded by: Eric Riegel
So Carried Unanimously.

Town Clerk: A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to approve the Town Clerk's Report: Supervisor; \$230, NYS Ag & Markets; \$10, Total Disbursements: \$240.

Supervisor's Report: A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to approve November and December 2021 Supervisor's report.

Minutes: A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to approve the Minutes of December 7 and December 29, 2021.

Code Enforcement Report: A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to approve the Code Enforcements written report.

Appointments of 1 Year Term:

Supervisor Hayssen appointed Richard McCulloch and Eric Riegel to the Auditing Committee and Tom Fox and Richard Peterson as alternates to the Auditing Committee.

Appointments of 2 Year Term:

A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to appoint Tim Dorn as the Code Enforcement Officer to a term to expire December 31, 2023.

A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to appoint Bryan McCann as Dog Control Officer to a term to expire December 31, 2023.

A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to appoint Donna Karlsen as Records Manager to a term to expire December 31, 2023.

A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to appoint Dolores Dinsmore as Town Historian to a term to expire December 31, 2023.

A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to appoint Donna Karlsen as Tax Collector and Donna Brandow as Deputy Tax Collector to a term to expire December 31, 2023.

A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to appoint Donna Karlsen as Registrar and Donna Brandow as Deputy Registrar.

Appointments of 5 year Term:

A motion by Richard McCulloch and seconded by Eric Riegel and so carried unanimously to appoint Linda Mastellar, Cynthia Long, and Frankie Long to the Planning Board to a term to expire September 30, 2026.

A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to appoint John Keel to the Zoning Board to a term to expire September 30, 2026.

A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to appoint Sally Kenyon to the Assessment Board of Review to a term to expire December 30, 2026.

A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to designate Community Bank NA, Lyons National Bank and Five Star Bank as the designated banks for the Town of Varick.

Old Business, New Business, Correspondence:

Resolution No. 2, 2022

Town of Varick

STANDARD WORKDAY AND REPORTING RESOLUTION

BE IT RESOLVED that the Town of Varick hereby establishes the following as standard workdays for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the bookkeeper of this body:

Title	Name	Standard Work Day (Hrs/Day)	Term Begins/End	Participates in Employer's Time Keeping System	Days/Month
Town Clerk	Donna Karlsen	6	1/1/19-12/31/23	N	21
Superintendent	C. Benjamin Freier	6	1/1/19-12/31/23	N	20
Bookkeeper	Angela Testa	6	1/1/19-12/31/23	N	11.6
Deputy Clerk	Donna Brandow	6	1/1/19-12/31/23	N	4
Council	Richard McCulloch	6	1/1/22-12/31/25	N	1
Tax Collector	Donna Karlsen	6	1/1/22-12/31/23	N	10
Deputy Collector	Donna Brandow	6	1/1/22-12/31/23	N	10

On this 4th day of January 2022

Motion: Richard McCulloch
 Seconded: Eric Riegel
 So Carried Unanimously

Mr. Hayssen reported that he received a FOIL request from CSEA. Due to the requested information, Mrs. Testa will respond to this request.

Mrs. Karlsen reported that she received information pertaining to the training session for town officials from Association of Towns for the boards review.

A motion by Eric Riegel, seconded by Richard McCulloch and so carried unanimously to adjourn the meeting at 7:45 P.M.

Respectfully submitted,

Donna Karlsen, Town Clerk