

September 3, 2019

The regular meeting of the Varick Town Board was called to order by Supervisor Robert Hayssen at 7:00 p.m. Present at this meeting were Councilmen, Ben Freier, Tom Fox, Richard Peterson, and Eric Riegel, Town Clerk, Donna Karlsen, Bookkeeper, Angela Testa, Attorney for the Town, Joe Midiri, Highway Superintendent, Richard McCulloch, and Sewer Maintainer, Bill Kolbeck. Also present were Tom and Karen White, Richard L. McCulloch and Rick Conley.

Petitioners to Address the Board: Tom and Karen White own property in the town of Fayette and are located approximately 273 feet from the end of Varick Sewer District No. 2. They are interested in connecting to this district as an outside user. The board noted that this district currently have connections by out-of-district users who were responsible for obtaining engineering plans to be approved by the town's engineer subsequent to approval of connection. They would also be responsible for all costs related to said connection along with the cost of debt and operation fees assessed by Varick Sewer District No. 2. The Whites indicated they were willing to meet the town's requirements and would proceed with getting engineering plans completed.

A motion by Tom Fox, seconded by Eric Riegel and so carried unanimously to approve further consideration of the extension of Varick Sewer District No. 2 north into the Town of Fayette to Karen and Tom White, at their expense, if all conditions set by the town board are met and approved.

Highway: Rick Conley introduced a discussion regarding the resurfacing of Town Line Road and expressed his opinion that Ogden Road was in better shape and should have been done after Town Line Road. The board informed him that Highway Superintendent Richard McCulloch was providing the board with an estimate to resurface Town Line Road and reported that they had approved to allocate funding to complete this project and directed further comment to Mr. McCulloch. Mr. McCulloch informed Mr. Conley that he was meeting with the paving company this week to obtain a quote and as was discussed in April, the completion of this work would be determined on the availability of the paving company and weather conditions. He reminded the board that the work completed to date was done due to an opening in the paving company's schedule in May, and wasn't expected to be completed until October or November. Mr. McCulloch noted that Mr. Conley could confirm this information from the town minutes, a copy which was offered to him for his review at this time, which he declined. Mr. McCulloch also reminded Mr. Conley that if he has any concerns or questions regarding the Town of Varick roads and/or highway department, that he should come directly to him for accurate information. Mr. McCulloch will provide a quote for paving Town Line Road at the October meeting.

Mr. Conley also discussed consolidation of the highway department with the towns of Fayette, Varick and Romulus. Mr. Hayssen stated this has been researched and was found to not be beneficial financially or in the Town of Varick's best interest. Mr. McCulloch also reviewed the conditions of the Varick roads compared to the surrounding towns and it was agreed that they are maintained and are in better condition on a lower per thousand assessed budget and with fewer employees. Mr. Hayssen stated that the board would be open to different ideas and opportunities as presented to the board, but at this time, this option does not make sense and is not in the Town's best interest at this time.

Supervisor's Report: Mrs. Testa noted an error in the reporting of expenses for July and submitted a revised Supervisor's Report for July 2019 showing the Expenditures to be \$216,500.73 as well as a report for August 2019.

A motion by Eric Riegel, seconded by Ben Friere and so carried unanimously to approve the Bookkeeper's July 2019 revised report and August 2019 report.

Abstract: A motion by Ben Freier, seconded by Tom Fox and so carried unanimously to approve Abstract No. 9, General, Vouchers A0019-134 to A0019-148 in the amount of \$73,73,064.67, Highway, Vouchers DA019-056 to DA019-061 in the amount of \$3,002.18, Varick Water District No. 1, VW119-012 to VW119-013 in the amount of \$1,056.07, Seneca Lake Water District, SWS19-062 to SWS19-066 in the amount of \$54,112.10, Varick Water District No. 3, VW319-013 to VW319-014 in the amount of \$1,236.37, Varick Water District No. 4, Voucher VW419-035 to VW419-036 in the amount of \$2,291.04, Varick Sewer District No. 1, Voucher VS119-036 in the amount of \$200, Varick Sewer District No. 2, Vouchers SSS19-026 to SSS19-027 in the amount of \$4,430.12.

Water Operator's Report:

Water Operator Monthly Report for August

- Changed Meters
- Marked out Dig Safety's
- Got weekly meter reads
- Did weekly water tests for each district
- Took bac t samples in all 4 districts
- Filled out and submitted monthly water report to health department
- Ordered parts to prepare for upcoming jobs
- Sampled each district for THMS and Haa5
- Assisted Seneca County Water District No. 1 with water main break
- Flushed dead ends to let air out after main break
- Had to issue boil water notice and sample for 4 days due to water pressure in mainline and no water in water tower in Var3
- Installed new water line into Town Building
- Installed sewer line and septic tank for new Town Building
- Helped in Sewer Dept with changing out 3 grinder pumps
- Inspected new water connections
- Met with contractor about a connection going into a new house on East Lake Rd
- Cleaned up Fire Hydrants
- Spoke with a customer about Rt 89/Var4 and putting flags on hydrants
- Flushed dead ends to bring chlorine residual up
- Called in dig tickets to prepare for upcoming jobs
- Helped answer customer concerns associated to each water district
- Repaired broken curb stop
- Hand shoveled and leveled off a main line valve that had been hit

Varick Water District No. 1: Nothing to report.

Seneca Lake Water District: Nothing to report.

Varick Water District No. 3: Seneca County had a major water main break just before the water entered the water tower which resulted in a “Water Boil Alert” being issued to the Varick Water 3 and Fayette 5 residents. Ben Karlsen assisted with this break and completed the required water testing for this district. A “One Call” was made to Varick Water District No. 3 consumers informing them of the water main break.

Varick Water District No. 4: Nothing to report.

Varick Sewer District No. 1: There has been no status report provided by Hunt Engineering pertaining to the study they are completing for this district.

Varick Sewer District No. 2: Mr. Hayssen received a letter from Mr. and Mrs. Howard Relin pertaining to a back up of sewage into their basement on July 8th. They provided pictures of work being done by Halco along with a copy of their bill. Mr. Kolbeck, Varick Sewer Maintainer, reviewed their pictures and explained to the board, using a diagram of the town’s E-One pumps, how this grinder works. It was suggested by Mr. Midiri that Mr. Kolbeck document in writing the circumstances surrounding this reported back up of sewage into Mr. and Mrs. Relin’s basement and present it to the board for further review. The board will table this matter until Mr. Kolbeck has an opportunity to confer with Yaw’s Environmental and submit a written report. It was reported that Sessler’s grinder pump malfunctioned on July 4th and was replaced.

The board will wait for further information to be submitted by the Whites’ for the proposed connection to this district as discussed earlier in the meeting.

Planning: Mrs. Karlsen reported that Local Law No. 1 of 2019 Revisions to the Zoning Code were submitted to New York State for recording and she received affirmation back from them this had been completed. Mr. Reigel identified a wording error in the zoning code revision under Local Law No. 1 of 2019 that should have read 1 ½ feet above average mean high-water mark and not 1.5 feet above the 100-year flood elevation. Mr. Midiri will follow up with Mr. Fisher of their firm to see if this is a minor revision and report at the October board meeting what steps need to be followed to correct this wording.

Judge Report: Jeff Hogue will be asked to attend the October meeting to provide an updated report pertaining to funds received and disbursed to the 7th Judicial District.

Summer Recreation: Michelle Andrews provided a written report for the boards review which will be filed with these minutes. At this time she also submitted her resignation and thanked the board for their support over the past twelve years she has been director for this program. She noted that Samantha Pundt was her assistant this year and she is willing and excited to take over the program moving forward and recommended her for the position. It was noted that Samantha has been working for the Summer Recreation program for many years and is attending college to become a teacher.

A motion by Ben Freier, seconded by Eric Riegel and so carried unanimously to accept Michele Andrews letter of resignation as director of the Summer Recreation Program and hire Samantha Pundt as her replacement.

Mrs. Karlsen reported that local summer recreation programs have been under review by Seneca County Health Department. Michelle Andrews along with Samantha Pundt attended a meeting with the health department and Mike Whirtley from the Youth Bureau and it was reported by Michelle Andrews that the Romulus/Varick Summer Recreation Program is a drop-in program and identified as such by the health department and the youth bureau at this meeting.

Town Clerk's Report: A motion by Ben Freier, seconded by Richard Peterson and so carried unanimously to approve the Town Clerk's Report: Supervisor: \$292, NYS Ag & Markets: \$25, Total Disbursement: \$317.

Minutes: A motion by Tom Fox, seconded by Richard Peterson and so carried unanimously to approve the minutes of August 6, 2019.

Town Renovation: Mrs. Karlsen reported that the addition to the town hall is near completion and a final request for payment from Key Homes should be forthcoming within the next couple weeks. She noted that she does have a punch list of items that need to be addressed before issuing a final disbursement. She noted that she had Key Homes leave the building open for tonight's meeting so the board members could take a tour and make any recommendations or suggestions prior to the final payment being made. Mrs. Karlsen thanked Kris Karlsen, Ben Karlsen and Bob Hayssen for installing the water and septic system which was a substantial cost savings to the town.

A motion by Ben Freier seconded by Eric Riegel and so carried unanimously to authorize Supervisor Hayssen to issue final payment distribution to Key Homes conditional on approval at the time of walk through by Supervisor Hayssen and Town Clerk Donna Karlsen.

It was noted that the addition once turned over to the town would still need the interior walls painted. Mr. Peterson had recommended Curt Karlsen complete this work and he is willing to do so for \$15 an hour with the town supplying all the materials.

A motion by Richard Peterson, seconded by Eric Riegel and so carried unanimously to approve to hire Curt Karlsen to complete the necessary interior painting of the town hall at \$15 per hour with the town supplying all materials.

Old Business, New Business, Correspondence:

Mrs. Karlsen reported she received only one quote for painting the exterior of the town hall from Newcomb Painting and Papering, LLC in the amount of \$8,000 for painting the town hall and truck garage and \$5,500 without the truck garage. This work is to include preparation and painting of the exterior of the old building to match the new office building, high pressure wash to remove oxidation, scrape and caulk where necessary, primer coat to color match new building and liberal

coat of high-quality finish paint to include exterior doors and windows painted on the portion of the building they have been contracted to paint in white.

A motion by Tom Fox, seconded by Ben Freire and so carried unanimously to contract with Newcomb Painting & Papering, LLC to complete work as stated in his agreement for both the town hall and truck garage in the amount of \$8,000.

Mrs. Karlsen and Mrs. Testa pointed out some work that needs to be completed in the board room as the result of the building addition and will be contacting contractors to complete heating, sheet rock, carpeting and structural repairs to hopefully be done prior to the room being used by the election inspectors in November.

Mr. Midiri will review the town's website and see if any action needs to be taken regarding ADA compliancy.

A motion by Ben Freier, seconded by Richard Peterson and so carried unanimously to enter into executive session to discuss a legal matter at 8:45 p.m.

A motion by Ben Freire, seconded by Richard Peterson and so carried unanimously to come out of executive session at 8:50 p.m.

A motion by Richard Peterson, seconded by Eric Riegel and so carried unanimously to adjourn the meeting at 8:51 p.m.

Respectfully Submitted

Donna Karlsen
Varick Town Clerk