

December 27, 2018

The year end meeting was called to order by Deputy Supervisor Richard Peterson at 1:10 p.m. Present at this meeting were Councilmen, Tom Fox and Ben Freier, Highway Superintendent, Richard McCulloch, Town Clerk, Donna Karlsen and Bookkeeper, Angela Testa. Absent were Supervisor Robert Hayssen and Councilman Eric Riegel.

**Judge:** The board would like to get a price from an outside bookkeeper/accountant to review the judge's books.

**Bookkeeper's Report:**

A motion by Tom Fox seconded by Richard Peterson and so carried unanimously to approve Amendment To The Town Of Varick General Fund, SLF & SLR, Resolution No. 1.

A motion by Tom Fox seconded by Richard Peterson and so carried unanimously to approve Amendment To The Town Of Varick Highway Fund, Resolution No. 2.

A motion by Tom Fox seconded by Richard Peterson and so carried unanimously to approve Amendment To The Town Of Varick Water District No. 1, Resolution No. 3.

A motion by Tom Fox seconded by Richard Peterson and so carried unanimously to approve Amendment To The Town Of Varick Water District No. 1, Resolution No. 4

A motion by Tom Fox seconded by Richard Peterson and so carried unanimously to approve Amendment To The Town Of Varick, Seneca Lake Water District, Resolution No. 5.

A motion by Tom Fox seconded by Richard Peterson and so carried unanimously to approve Amendment To The Town Of Varick Water District No. 4, Resolution No. 6.

A motion by Tom Fox seconded by Richard Peterson and so carried unanimously to approve Amendment To The Town Of Varick Water District No. 4, Resolution No. 7.

A motion by Tom Fox seconded by Richard Peterson and so carried unanimously to approve Amendment To The Town Of Varick Sewer District No. 1, Resolution No. 8.

A motion by Tom Fox seconded by Richard Peterson and so carried unanimously to approve Amendment To The Town Of Varick Sewer District No. 2, Resolution No. 9.

**Abstract:** A motion by Richard Peterson, seconded by Tom Fox and so carried unanimously to approve Abstract No. 13, General, Vouchers A0018-218 to A0018-234 in the amount of \$7,610.03, Highway, Vouchers DA018-095 to DA018-104 in the amount of \$5,031.72, Varick Water District No. 1, Vouchers, VW118-029 in the amount of \$50, Seneca Lake Water District, Vouchers SWS18-102 to SWS18-106 in the amount of \$921.71, Varick Water District No. 3, Vouchers VW318-039 in the amount of \$50.00, Varick Water District No. 4, Vouchers VW418-047 to

VW418-048 in the amount of \$962.38, Varick Sewer District No. 1, Voucher VS118-047 in the amount of \$17.83.

A motion by Tom Fox, seconded by Ben Freier and so carried unanimously to adjourn the meeting at 1:40.

Respectfully submitted

Donna Karlsen  
Varick Town Clerk

AMENDMENT TO THE  
TOWN OF VARICK GENERAL FUND, SLF & SLR  
RESOLUTION NO. 1

WHEREAS, there is not sufficient budget appropriations in the District Fund Budget to meet obligations of the Fund for the year 2018, and

WHEREAS, in conformity with Town Law and good bookkeeping practices, amounts should not be over appropriated, be it

RESOLVED, that the Financial Officer is hereby authorized and directed to make amendments to the 2018 budget to correct over budget line items as follows:

| INCREASE BUDGET LINE ITEMS: |                              |                      |   |
|-----------------------------|------------------------------|----------------------|---|
| <b>Revenue</b>              |                              |                      |   |
| A00-2610.000                | Court Fines and Fees Revenue | \$ 136,500.00        |   |
| <b>Expenses</b>             |                              |                      |   |
| A00-1110101                 | Justice Clerk Salary         | \$ 8,300.00          | \$ 103,365.00                             |
| A00-1110.400                | Justice Court                | \$ 7,065.00          |   |
| A00-1110.410                | State Comptroller            | \$ 88,000.00         |   |
| A00-1220-400                | Supervisor                   | \$ 2,000.00          |   |
| A00-1440-400                | Engineer Contractual         | \$ 7,900.00          |   |
| A00-1620.200                | Capital Outlay               | \$ 400.00            | Electricla service for town hall addition |
| A00-1920.400                | Municipal Associaion Dues    | \$ 100.00            |   |
| A00-4020.400                | Rregistrar Vital Statistics  | \$ 150.00            |   |
| A00-1710.00                 | Joint Recreation             | \$ 610.00            |   |
| A001989-400                 | Contingency                  | \$ 21,325.00         |   |
| SLR-5182.400                | Romulus Street Lighting      | \$ 650.00            |   |
|                             |                              | <u>\$ 136,500.00</u> |   |
| DECREASE BUDGET LINE ITMES: |                              |                      |   |

MOVED: Tom Fox  
SECONDED: Richard Peterson

DATED: December <sup>27</sup>~~28~~, 2018

Donna Karlson  
Donna Karlson, Town Clerk

AMENDMENT TO THE  
TOWN OF VARICK HIGHWAY FUND  
RESOLUTION NO. 2

WHEREAS, there is not sufficient budget appropriations in the District Fund Budget to meet obligations of the Fund for the year 2018, and

WHEREAS, in conformity with Town Law and good bookkeeping practices, amounts should not be over appropriated, be it

RESOLVED, that the Financial Officer is hereby authorized and directed to make amendments to the 2018 budget to correct over budget line items as follows:

| DEBIT BUDGET LINE ITEMS:  |                     |              |
|---------------------------|---------------------|--------------|
| DAO-5130.240              | Machinery Equipment | \$ 1,600.00  |
| DAO-3501.000              | CHIPS REVENUE       | \$ 30,000.00 |
| CREDIT BUDGET LINE ITMES: |                     |              |
| DAO-5112.400              | CHIPS Roads Expense | \$ 30,000.00 |
| DAO-5142.400              | Snow Removal        | \$ 1,600.00  |

MOVED: Tom Fox

SECONDED: Richard Peterson

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DATED: December 28, 2018

Donna Karlsen

Donna Karlsen, Town Clerk

AMENDMENT TO THE  
TOWN OF VARICK WATER DISTRICT ONE  
RESOLUTION NO. 3

WHEREAS, there is not sufficient budget appropriations in the District Fund Budget to meet obligations of the Fund for the year 2018, and

WHEREAS, in conformity with Town Law and good bookkeeping practices, amounts should not be over appropriated, be it

RESOLVED, that the Financial Officer is hereby authorized and directed to make amendments to the 2018 budget to correct over budget line items as follows:

|                                      |                           |    |           |
|--------------------------------------|---------------------------|----|-----------|
| DEBIT (decrease) BUDGET LINE ITEMS:  |                           |    |           |
| VW1-0909.000                         | Fund Balance              | \$ | 13,689.00 |
| CREDIT (increase) BUDGET LINE ITEMS: |                           |    |           |
| VW1-0599.000                         | Appropriated Fund Balance | \$ | 13,689.00 |

MOVED: Tom Fox  
SECONDED: Richard Peterson

DATED: December <sup>27</sup>~~28~~, 2018

Donna Karlsen  
Donna Karlsen, Town Clerk

AMENDMENT TO THE  
TOWN OF VARICK WATER DISTRICT ONE  
RESOLUTION NO. 4

WHEREAS, there is not sufficient budget appropriations in the District Fund Budget to meet obligations of the Fund for the year 2018, and

WHEREAS, in conformity with Town Law and good bookkeeping practices, amounts should not be over appropriated, be it

RESOLVED, that the Financial Officer is hereby authorized and directed to make amendments to the 2018 budget to correct over budget line items as follows:

| DEBIT (decrease) BUDGET LINE ITEMS:  |                           |    |           |
|--------------------------------------|---------------------------|----|-----------|
| VW1-8320.430                         | Repairs Expense           | \$ | 1,600.00  |
| VW1-0599.000                         | Appropriated Fund Balance | \$ | 19,715.00 |
| CREDIT (increase) BUDGET LINE ITEMS: |                           |    |           |
| VW1-8310.104                         | Maintainer Salary         | \$ | 3,715.00  |
| VW1-8320.400                         | Pumping & Supply          | \$ | 16,000.00 |
| VW1-8320.410                         | Water Testing             | \$ | 100.00    |
| VW1-9030.800                         | Social Security           | \$ | 600.00    |
| VW1-9060.800                         | Health Insurance          | \$ | 900.00    |

MOVED:

SECONDED:

DATED: December 28, 2018

\_\_\_\_\_  
Donna Karlsen, Town Clerk

AMENDMENT TO THE  
TOWN OF VARICK SENECA LAKE WATER  
RESOLUTION NO. 5

WHEREAS, there is not sufficient budget appropriations in the District Fund Budget to meet obligations of the Fund for the year 2018, and

WHEREAS, in conformity with Town Law and good bookkeeping practices, amounts should not be over appropriated, be it

RESOLVED, that the Financial Officer is hereby authorized and directed to make amendments to the 2018 budget to correct over budget line items as follows:

| DEBIT (Decrease) BUDGET LINE ITEMS:  |                           |               |
|--------------------------------------|---------------------------|---------------|
| SWS-8310.420                         | Contractual Audit         | \$ 16,750.00  |
| SWS-8320.410                         | Repairs Expense           | \$ 77,030.00  |
| SWS-0599-000                         | Appropriated Fund Balance | \$ 29,900.00  |
| CREDIT (increase) BUDGET LINE ITEMS: |                           |               |
| SWS-8310.104                         | Maintainer Salary         | \$ 16,750.00  |
| SWS-8310.420                         | Water Admin               | \$ 1,200.00   |
| SWS-8320.400                         | Pumping & Supply          | \$ 100,000.00 |
| SWS-8389.410                         | Truck Fuel                | \$ 2,000.00   |
| SWS-9030.800                         | Social Security           | \$ 1,530.00   |
| SWS-9060.800                         | Health Insurance          | \$ 2,200.00   |

MOVED: Tom Fox  
SECONDED: Richard Peterson

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DATED: December 28, 2018

Donna Karlson  
Donna Karlson, Town Clerk

AMENDMENT TO THE  
TOWN OF VARICK WATER 4  
RESOLUTION NO. 6

WHEREAS, there is not sufficient budget appropriations in the District Fund Budget to meet obligations of the Fund for the year 2018, and

WHEREAS, in conformity with Town Law and good bookkeeping practices, amounts should not be over appropriated, be it

RESOLVED, that the Financial Officer is hereby authorized and directed to make amendments to the 2018 budget to correct over budget line items as follows:

|                                      |                           |              |
|--------------------------------------|---------------------------|--------------|
| DEBIT (decrease) BUDGET LINE ITEMS:  |                           |              |
| VW4-0909.000                         | Fund Balance              | \$ 10,810.00 |
| CREDIT (increase) BUDGET LINE ITEMS: |                           |              |
| VW4-0599.000                         | Appropriated Fund Balance | \$ 10,810.00 |

MOVED: Tom Fox  
SECONDED: Richard Peterson

DATED: December 28, 2018

Donna Karlsen  
Donna Karlsen, Town Clerk



AMENDMENT TO THE  
TOWN OF VARICK WATER 4  
RESOLUTION NO. 7

WHEREAS, there is not sufficient budget appropriations in the District Fund Budget to meet obligations of the Fund for the year 2018, and

WHEREAS, in conformity with Town Law and good bookkeeping practices, amounts should not be over appropriated, be it

RESOLVED, that the Financial Officer is hereby authorized and directed to make amendments to the 2018 budget to correct over budget line items as follows:

|                                      |                           |              |
|--------------------------------------|---------------------------|--------------|
| DEBIT (decrease) BUDGET LINE ITEMS:  |                           |              |
| VW4-0599.000                         | Appropriated Fund Balance | \$ 11,557.00 |
| CREDIT (increase) BUDGET LINE ITEMS: |                           |              |
| VW4-8310.104                         | Maintainer Salary         | \$ 9,500.00  |
| VW4-9030.800                         | Social Security           | \$ 745.00    |
| VW4-9060.800                         | Health Insurance          | \$ 1,310.00  |
| VW4-9710.700                         | RD BOND INTEREST          | \$ 2.00      |

MOVED: Tom Fox  
SECONDED: Richard Peterson  
27  
DATED: December 28, 2018

Donna Karlsen  
Donna Karlsen, Town Clerk

AMENDMENT TO THE  
TOWN OF VARICK SEWER 1  
RESOLUTION NO. 8

WHEREAS, there is not sufficient budget appropriations in the District Fund Budget to meet obligations of the Fund for the year 2018, and

WHEREAS, in conformity with Town Law and good bookkeeping practices, amounts should not be over appropriated, be it

RESOLVED, that the Financial Officer is hereby authorized and directed to make amendments to the 2018 budget to correct over budget line items as follows:

| DEBIT (decrease) BUDGET LINE ITEMS:  |                           |             |
|--------------------------------------|---------------------------|-------------|
| VS1-0599.000                         | Appropriated Fund Balance | \$ 5,468.00 |
| VS1-8110.104                         | Maintainer Salary         | \$ 832.00   |
| VS1-8110.400                         | Sewer Admin Waterloo      | \$ 500.00   |
| VS1-8110.420                         | Admin Expense             | \$ 400.00   |
| VS1-8120.200                         | Equipment                 | \$ 2,290.00 |
| CREDIT (increase) BUDGET LINE ITEMS: |                           |             |
| VS1-8120.400                         | Repairs                   | \$ 2,290.00 |
| VS1-8120.410                         | Yaws                      | \$ 100.00   |
| VS1-8130.400                         | Seneca Co Contact         | \$ 7,100.00 |

MOVED: Tom Fox  
SECONDED: Richard Peterson

DATED: December 28, 2018

Donna Karlsen  
Donna Karlsen, Town Clerk

AMENDMENT TO THE  
TOWN OF VARICK SEWER 2  
RESOLUTION NO. 9

WHEREAS, there is not sufficient budget appropriations in the District Fund Budget to meet obligations of the Fund for the year 2018, and

WHEREAS, in conformity with Town Law and good bookkeeping practices, amounts should not be over appropriated, be it

RESOLVED, that the Financial Officer is hereby authorized and directed to make amendments to the 2018 budget to correct over budget line items as follows:

|                                      |                   |             |
|--------------------------------------|-------------------|-------------|
| DEBIT (decrease) BUDGET LINE ITEMS:  |                   |             |
| VS1-8120.400<br>SSS                  | Repairs           | \$ 7,000.00 |
| CREDIT (increase) BUDGET LINE ITEMS: |                   |             |
| VS1-8130.400<br>SSS                  | Seneca Co Contact | \$ 7,000.00 |

MOVED: Tom Fox  
SECONDED: Richard Peterson

DATED: December 28, 2018

Donna Karlsen  
Donna Karlsen, Town Clerk