

Varick Town Board  
September 4, 2012

The regular meeting of the Varick Town Board was called to order by Supervisor Robert Hayssen at 7:00 p.m. Present at this meeting were Council Members Peter McDonald, John Saeli, Kathy Russo and Robert Bauman, Town Clerk, Donna Karlsen, Town Attorney John Sipos, Code Enforcement Officer Larry Colton and reporter Aneita Glover.

**Petitioners to the Board:** Larry Colton requested a response to a letter he addressed to Cindy Lorenzetti, Fayette Supervisor with copies sent to the Varick Town Board regarding the air that is getting into his water line he feels from Water District No. 3. He has had no response from the Town of Fayette to his letter. Mr. Hayssen explained that the board did discuss his letter at the August meeting and tabled it to obtain further information. John Saeli did contact Mr. Colton regarding his concern. It was noted again that there were no air release valves installed in the main line and the board is unaware of any other homeowners who are experiencing the same problem. The board reviewed different suggested options and possible costs to alleviate Mr. Colton's issue. Mr. Colton was agreeable to having a meter pit with an air release valve installed in his yard, but would not permit any type of air venting system in his basement. Mr. Hayssen will contact Blair Supply to see what they have to offer to address this issue.

**Code Enforcement Officer:** Larry Colton reported that Richard Thomas, New York State Code Enforcement Officer stated that any re-roofing does require a permit and one should be issued through Seneca County. Mr. Colton feels one should also be issued through the town even though the town code does not require one. He expressed his concern that the county is not doing their job and permits are not being issued or jobs inspected. A discussion was held regarding what the responsibility of the town is in this matter and was determined that our code does not addresses re-roofing and we should not take on liability by issuing such a permit and directed Mr. Colton to not issue permits for re-roofing jobs. Mr. Hayssen will follow up with the county regarding this issue.

Mr. Hayssen received an email from Jenny McWhorter requesting her \$25 be returned for her zoning permit she filed with the town's code enforcement officer as the lease on the property she wanted to use for her proposed Kennels has expired and she has had no response from the Planning and Zoning boards regarding this permit. Larry Colton explained that she wanted to build a Kennel on property located on Route 96A but the setbacks would not be met as required by town code and he referred it to the Zoning Board who then referred it to the Planning Board. Mr. Colton will return Ms. McWhorter's fee to her as he hasn't submitted her payment to the clerk as of this date.

**Varick Sewer District No. 1:** Nothing

**Varick Sewer District No. 2:** The town requested that the LDS Seneca Lake Girls Camp install a new valve between the grinder pump station and the storage manhole. This would allow isolating the grinder pump station during repairs and reducing the amount of sewage to be pumped from the grinder pump station. John Rutkowski representative for the LDS camp felt that this was acceptable for the Church to install sometime in the future. It was reported that the

camp is now closed and the board will determine a time frame for this work to be completed and notify the camp.

**Varick Water District No. 1:** Still waiting on Russell Road installation of new line. The past leak was repaired, but it is still unsure if there are any other leaks. Mr. McDonald will look into this.

It was noted that the Seneca County water bill found to be incorrect at the August meeting has been corrected and has been submitted with this month's abstract for payment.

**Seneca Lake Water District:** Mr. Hayssen discussed with the LDS Seneca Lake Girls Camp the installation of a master water meter. It was noted that currently the town is allowed to check for leaks on Church property twice a year and buildings utilizing water have their own meters. The project was approved without a master meter and the church was going to investigate their files to locate any information relating to this matter. The current board agreed that even though no master meter was required at the time of the installation, it is felt by this board that one should have been installed to monitor possible water loss in the pipes leading to the meters and hydrants. This board is going to request that a master meter be installed.

A motion by John Saeli, seconded by Peter McDonald and so carried unanimously to send a letter to LDS Seneca Lake Girls Camp informing them that this board has agreed that a master meter be installed.

A review of the number of units being charged for the girls camp was done, but was tabled till this can be discussed further. It was determined to move forward with the request of the master meter.

**Attorney/Client Session:** Attorney John Sipos requested an attorney/client privilege session at 8:10 p.m. At that time the board was asked to remain in the conference room with everyone else being excused. Councilman Saeli, once informed of the purpose of this privilege session excused himself as well at 8:11 p.m. This session ended at 8:30 p.m.

**Water District No. 3:** A motion by Peter McDonald, seconded by Kathy Russo and so carried unanimously to hold a joint meeting with the Town of Fayette town board on September 17, 2012 at 7:00 p.m. and enter into executive session to discuss business regarding Varick Water District No. 3 and Fayette Water District No. 5 provided they give us the 10 meter pits and 42% of the remaining parts stored at their location belonging to Water District No. 3.

It was agreed by the board to move forward with this joint meeting if an inventory can be completed and the town has possession of the inventory that belongs to Water District No. 3 by close of business on September 13. This will allow enough time to provide the newspapers with notice of an emergency meeting to be held at the Varick Town hall with both towns. The town's Water Maintainer, Ben Karlsen will meet with the Town of Fayette to complete inventory and move it to the Water 3 storage unit.

The purpose of the executive session will be to discuss litigation.

**Varick Water District No. 4:** We have received the easement maps (referred to as Exhibit A) and the paperwork to acquire the easements, which will be sought in a combination effort by mail and by the water maintainer. Items are still needed from DOT, Seneca County Health Department and Rural Development to move forward with this project.

**South Seneca Ambulance:** A meeting was held at the Golden Buck for all five towns. A copy of the minutes from this meeting needs to be obtained as there was no representative from Varick able to attend. In order for the town to even consider their proposed contract, a district would need to be formed first. A discussion took place regarding a map of the district and the boundaries set.

**Town Clerk's Report:** A motion by Peter McDonald, seconded by Robert Bauman and so carried unanimously to approve the Town Clerk's report: Supervisor: \$176.59, Ag & Markets: \$7.00, NYS Environmental Conservation: \$155.91, State Health Dept.: \$22.50, Total Disbursements: \$362.00

**Supervisor's Report:** A motion by Kathy Russo, seconded by Robert Bauman and so carried unanimously to approve the written Supervisor's report.

The following resolution was presented by the bookkeeper:

WHEREAS, the Varick Water District No. 3 has bills, payroll and an interest payment that has to be paid, for a total of approximately \$8,000 and

WHEREAS, there are not sufficient funds in Water District No 3 to pay same, and

WHEREAS, the Varick General Fund has funds that can be loaned to the Varick Water District No. 3, and

WHEREAS, once the district has the funds available, this money will be paid back to the Varick General Fund with interest at the rate of .05% annually,

NOW, THEREFORE, be it resolved that the Varick General Fund loan to Varick Water District No. 3 the amount of \$8,000.

Dated: September 4, 2012

Motion: Kathy Russo  
Seconded by: Robert Bauman  
So Carried Unanimously

Supervisor Hayssen will discuss the bookkeeping position with the current bookkeeper, Carol Sipos.

**Personnel:** Kathy will meet with the director to review this year's program and provide a break down of attendance of children into townships.

**Minutes:** A motion by John Saeli, seconded by Robert Bauman and so carried unanimously to approve the minutes of August 7, 2012 with the correction of the code enforcement's name to Chad Havelon.

**Abstract:** A motion by John Saeli, seconded by Peter McDonald and so carried unanimously to approve Abstract No. 9, Seneca Lake Water, Vouchers SWS12-61 to SWS12-64 in the amount of \$76,450.72, General, Vouchers A0012-139 to A0012-138 in the amount of \$11,265.23, Varick Water District No. 3, Voucher VW312-25 to VW312-26 in the amount of \$1,545.86, Highway, DAO12-48 to DA012-51 in the amount of \$2,171.89, Varick Water District No. 1, Vouchers VW112-13 to VW112-14 in the amount of \$8,366.58, Varick Sewer District No. 2, Vouchers SSS12-26 to SSS12-29 in the amount of \$3,872.20, Varick Sewer District No. 1, VS112-30 to VS112-31 in the amount of \$92.71.

**Assessor:** No report

#### **New Business, Old Business, and Correspondence:**

Mr. Sipos supplied a sample hiring policy for the board's review to be discussed at a later date. He also provided a Site Plan Review he feels both the ZBA and Planning Board members should look at. Mrs. Russo will contact both board chairman's regarding this document and the clerk will email them a copy to be distributed to board members.

We did not receive any information from the Planning Board regarding a PUD moratorium.

Mrs. Karlsen informed the board that the town's web page is still down and In-Motion Hosting will reactivate it for an additional fee. She reviewed the trouble the town has had with their billing system and the multiple conversations and emails that have resulted from this. She spoke with Thomas Bjorkman who maintains this web page and he suggested continuing with this company as he feels we may have the billing straightened out and they seem to be the most cost effective. Mrs. Karlsen reported that she met with Finger Lakes1.com on the Friday before this meeting and they were to provide a figure to recover as much of the old site as possible for this meeting, but she hadn't received the quote as of yet. They would not be able to retrieve all of the information and what they couldn't get would need to be supplied by the town. A fee of \$30 per month will then be assessed to keep the site up and running. Mr. McDonald expressed his dissatisfaction in the old website design and recommended that FingerLakes1.com get the old site up and running and provide us with a price quote on having them do a new site for the town. Finger Lakes1 indicated that we would no longer be able to us .com and it was suggested that we go with .gov if possible.

A motion by Robert Bauman, seconded by Peter McDonald and so carried to go with Fingerlakes1.com, have them reinstate our old website and provide a quote to develop a new site design.

A motion by Peter McDonald, seconded by Robert Bauman and so carried to hire Addy Poormon to clean the town hall offices.

A discussion was held regarding the overhang over the back entrance door and it was decided to leave the decision of the best method of repair to John Saeli once he had the opportunity to talk to the contractor and to then move forward.

A motion by Peter McDonald, seconded by Robert Bauman and so carried unanimously to adjourn the meeting at 9:40 p.m.

Respectfully submitted:

Donna Karlsen, Varick Town Clerk