

August 4, 2009

The regular meeting of the Varick Town Board was called to order by Supervisor Robert Hayssen at 7:05 p.m. Present at this meeting were Council members John Saeli, Kathy Russo and Richard Peterson, Town Clerk, Donna Karlsen, and Highway Superintendent, Richard McCulloch. Absent were Councilman Jeff Case, Bookkeeper Carol Sipos, and Town Attorney, John Sipos. Absent: Jeff Case

**Privilege of the Floor:** None.

**Highway:** Mr. McCulloch reported that Phil Knapp has set his retirement date for September 29, 2009. He would like an ad placed in the newspaper advertising for a laborer with a CDL license and experienced mechanically. He has spoken to the county personnel department who suggested that eventually this position be upgraded to a mechanical equipment operator (MEO/CDL). The beginning rate as listed with the county for a laborer is \$13.79 which is to be adjusted according to experience. It was also noted that a civil service test is not required for this position.

A motion by Richard Peterson, seconded by Kathy Russo and so carried unanimously to advertise for a laborer position with a CDL license and experienced mechanically.

Mr. McCulloch noted that he would like to offer health benefits if needed in order to get the best qualified person for the position. The board does not want benefits offered as part of the original hiring package, but would be willing to negotiate this if necessary. It was also suggested that a probationary period of three to six months be set and this period was left up to Mr. McCulloch discretion.

Mr. McCulloch also reported that Mr. Knapp has 160 days of built up sick time, but the Town is only required to pay 60 days of it. Mr. Knapp would like the town to use his sick pay due him and continue paying his health insurance, and whatever was remaining could be paid to him.

A motion by Kathy Russo, seconded by Richard Peterson and so carried unanimously to continue to carry Phil & Kathy Knapp's health insurance through December 31, 2009 using his pay due him from unused sick days with the remaining amount being paid to him.

Mr. McCulloch reported that Seneca County will be assisting in stone and oiling Willers Road August 19<sup>th</sup>. He will also be stone and oiling Ogden Road and the upper end of Townline Road.

Mrs. Russo questioned if there was anything the town could do regarding the damage being done by steel wheels and horse shoes. Mr. McCulloch indicated that it would be very difficult to do anything with regards to this and noted that farm equipment can cause just as much damage.

**Varick Sewer District No. 2:** Mr. Saeli reported to the board that he had contacted Jeff Case with regards to the sewer inspectors position. According to Mr. Saeli, Jeff hadn't contacted anyone who may be interested in the position as of July 8 but would and Mr. Saeli agreed to contact Bill Kolbeck. Mr. Hayssen reported that he spoke to Mr. Case who said he had spoken to both Damon Nicholson and Richard Marr who were both interested in the position. Mr. Case noted that this position is similar to the water inspectors position and should be paid at the same rate. Mr. Saeli also reported that he spoke to Bill Kolbeck who is also interest. It was also discussed that there might be some companies who contract to mark UFPO requests. Mr. Saeli will look into contacting these companies for pricing. It was also decided to advertise this position to include inspection of new sewer connections, mark UFPO requests, run the generator and be the contact person for concerns.

**Varick Water District No. 3:** Mr. Hayssen reported that there will be a meeting in Canandaigua Wednesday, August 5, at 1:00 with Rural Development regarding funding for this district. He also reported that as the result of the State Comptroller's report, the town has to have their own contractual agreements regarding legal, bond council and financial services. Mr. Hayssen presented agreements from Steve Ricchi for legal services and Municipal Solutions for financial services and reported he is still waiting for Bond Councils agreement.

A motion by Richard Peterson, seconded by Kathy Russo and so carried unanimously to accept the legal agreement with Steve Ricci as project attorney for Varick Water District No. 3.

A motion by John Saeli, seconded by Richard Peterson, and so carried unanimously to accept the financial agreement presented by Municipal Solutions for Varick Water District No. 3.

A motion by Richard Peterson, seconded by Kathy Russo and so carried unanimously to approve Bond Councils agreement, contingent on approval from Town Attorney John Sipos.

Mr. Hayssen also presented a revised Memorandum of Understanding which was also prepared by Mr. Ricci for approval by the board.

A motion by Richard Peterson, seconded by Kathy Russo and so carried unanimously to approve the revised Memorandum of Understanding provided by Steve Ricci.

These documents will be sent to Rural Development in order to progress with obtaining funding for this project.

Mr. Hayssen also presented a proposal/agreement in letter form from Stuart I Brown, Inc. to prepare the final application for loan and grant assistance for submission to Rural Development for the Town of Varick Water District No. 3. Their fee to prepare and file

the final application will be \$2,500. Once the application is completed, Municipal Solutions will continue with the project.

A motion by Richard Peterson, seconded by Kathy Russo and so carried unanimously to accept Stuart I Brown, Inc. proposal/agreement to prepare the final application for loan and grant assistance for submission to Rural Development for the Town of Varick Water District No. 3 in the amount of \$2,500.

We still have not received final prints from Jason McComick as to where this line is going to run. Mr. Hayssen will contact Jason with regards to this issue.

**Varick Water District No. 4:** Municipal Solutions provided an agreement to complete the financial work for this district.

A motion by John Saeli, seconded by Richard Peterson, and so carried unanimously to accept Municipal Solutions Agreement for financial services for Water District No. 4.

Tim Buhl was provided with three possible surveying firms, but has not contacted Mr. Hayssen with any information to date.

**Varick Water District No. 1:** The letter of termination was sent to the Town of Romulus, but we have received no further correspondence from them. The Varick board would be willing to review a new proposal by the Town of Romulus if they wish to submit one and present it at the next board meeting.

Mr. Hayssen will contact the Village of Waterloo, Gary Westfall, to get their proposal to do the billing for this district.

**Varick Sewer District:** It was suggested by Seneca County Water and Sewer District board that an outside arbitrator be brought in to resolve the billing issues.

**Assessor:** No report.

**Town Clerk's Report:** A motion by Richard Peterson, seconded by Kathy Russo and so carried unanimously to accept the Town Clerk's Report, Revenue to Supervisor: \$163.25, County Treasurer: \$9.40, State Ag. & Markets: \$3.00, Department of DEC: \$85.35, Total Disbursed: \$261.00.

**Supervisor's Report:** Mr. Hayssen contacted Gary Reynolds and received a price of \$3,800 to stucco the south and back wall of the town hall. A trench will also need to be dug and it was suggested that it could be done by hand or contact the Town of Fayette to use their backhoe. Mr. Saeli will contact Mr. McCulloch with regards to this digging. Mr. Hayssen will contact Mike Staccus to provide a quote to do the trim work that needs to be repaired. Mr. Saeli will contact Greg Cool to see if he would be interested in giving the town a quote for this work as well.

A motion by Kathy Russo, seconded by Richard Peterson and so carried unanimously to hire Gary Reynolds to repair the south and back wall of the building.

**Personnel:** Mrs. Russo reported that the Summer Rec. program is going well.

**Minutes:** Mrs. Russo suggested that the minutes be amended to read Seneca County Water District 1 for clarity purposes.

A motion by Richard Peterson, seconded by Kathy Russo and so carried unanimously to approve the minutes of July 7, 2009 with Seneca County Water District No. 1 added.

**Abstract:** A motion by John Saeli, seconded by Kathy Russo, and so carried unanimously to approve Abstract No. 8, Seneca Lake Water, Vouchers SWS09-037 to SWS09-39 in the amount of \$52.28, Varick Sewer District No. 2, Vouchers SSS09-16 to SSS09-20 in the amount of \$65,756.86, Highway, Vouchers DAO09-68 to DAO09-80 in the amount of \$18,264.14, and General, Vouchers A0009-104 to A0009-117 in the amount of \$1,135.09.

Mr. Saeli will contact Jerry Smith about the sewer pump that was repaired twice and tax exempt certificate.

Varick Water District No. 3

Stuart I Brown Associates, Inc.	\$2,500.00
Reveille Between the Lakes	\$ 28.88
Donna Karlsen, Petty Cash (Postage)	\$ 19.86

Varick Water District No. 4

John Sipos	\$ 16.85
------------	----------

**Old Business, New Business and Correspondence:**

Mr. Case, on behalf of the Varick Volunteer Fire Department requested by letter to use the Varick Sewer District No. 2 generator for the purpose of the Annual Wine Country Dog Show at Sampson State Park in late September.

The board decided to allow the department to use the generator this year and monitor the number of hours that it is used for future reference.

A motion by John Saeli, seconded by Kathy Russo and so carried unanimously to approve the use of the Varick Sewer District No. 2 generator for the Annual Wine Country Dog Show.

Mr. Peterson questioned if Jerry Smith was still servicing the generators owned by the sewer district in the hamlet of Romulus. This will need to be looked into.

Mr. Saeli reported that Sheen Housing information was published in the Finger Lakes Times and the Reveille.

Mr. Hayssen received an email from Bonadio who still hasn't gotten the final 2006 and 2007 audits to the town. He guaranteed he would have them to the town no later than August 10<sup>th</sup>. He also recommended the town hire Ray Wager's firm to compete the 2008 audit. Bonadio submitted another bill for payment which Mr. Hayssen will review and negotiate with Bonadio once the final audits are received.

A motion by John Saeli, seconded by Richard Peterson and so carried unanimously to adjourn the meeting at 8:55 p.m.

Respectfully submitted,

Donna Karlsen  
Varick Town Clerk