

May 5, 2020

The regular meeting of the Varick Town Board was called to order by Supervisor Robert Hayssen at 7:00 p.m. Present at this meeting were Councilmen Tom Fox, Eric Riegel, Richard McCulloch, and Richard Peterson, Town Clerk, Donna Karlsen and Highway Superintendent, Ben Freier and Assessor, Anne Morgan. Absent: Bookkeeper, Angela Testa

Residents to Address the Board: None.

Assessor: Mrs. Morgan reported that the Assessment Board of Review will hold Grievance Day Wednesday, May 27th by appoint to adhere to CDC regulations. Board member, Dianne Colvin, will not be attending the meeting this year due to the Covid19 Pandemic and her underlying health issues. The rest of the board has agreed to be present on this day. She reported that quite often determinations on hearings heard are made that night and notices will go out by July 1st. She will provide information to be posted on the town's web page regarding Grievance Day and the requirement for appointments.

Abstract: A motion by Eric Riegel, seconded by Tom Fox and so carried unanimously to approve Abstract 5, General, Vouchers A002-060 to A0020-064 in the amount of \$1,193.02, Highway, Vouchers DAO20-044 to DAO20-049 in the amount of \$8,481.35, Varick Water District No. 1, Vouchers VW1020-008 to VW1020-009 in the amount of \$6,844.90, Seneca Lake Water District, Vouchers SWS20-029 to SWS20-038 in the amount of \$30,007.63, Varick Water District No. 3, Vouchers VW320-011 to VW320-012 in the amount of \$4,964.61, Varick Water District No. 4, VW420-011 to VW420-012 in the amount of \$1,270.87, Varick Sewer District No. 1, Vouchers VS120-016 to VS120-017 in the amount of \$2,767.27, Varick Sewer District 2, Vouchers SSS20-009 in the amount of \$491.16.

Highway: Mr. Freier recommended that Spring Clean up be held sometime in June pending the decision as to whether Seneca County is approved to enter phase one on May 15th for reopening from the Pandemic. He will contact Lyons Road Trash to see what dates in June they would be available to provide dumpsters for Spring Clean up and schedule days and times accordingly. Due to the Corona Virus and the safety of town residents and employees, residents will be responsible for unloading their items into the town loader themselves where it will then be dumped into the dumpster by a town employee. It is felt that due to so many people being home as the result of the Pandemic, the clean-up should be busy.

A motion by Eric Riegel, seconded by Richard McCulloch and so carried unanimously to authorized Mr. Freire to schedule the Spring and Fall Clean Ups for dates and times that work best for the highway department while staying in line with what has been done in the past.

The board also approved Kris Karlsen to come back full time on Monday, May 18th pending the 75% restriction of workforce be lifted on May 15th.

Mr. Freier reported that work is still in progress of removing and trimming trees on East Varick Street. He also reported that he is in the processes of obtaining the amount of funding that will be available through CHIPS.

Water Maintainer Report: April 2020

- Marked out Dig Safety's
- Got weekly meter reads
- Did weekly water tests for each district
- Took bac t samples in all 4 districts
- Filled out and submitted monthly water report to health department
- Cleaned shop
- Data logged water usage in each district
- Helped customers with questions or concerns in each water district
- Ordered Parts to fulfill inventory and for upcoming projects
- Turned water on as needed
- Called in Dig safes for upcoming projects
- Did regular maintenance on water truck
- Exercised and did maintenance on fire hydrants
- Helped Highway when needed
- Helped with sewer answering customers concerns and changing grinder pumps out
- Repaired broken main line valve on Seneca Lake
- Stocked up on bolts and gaskets for all main line and guard valves
- Flushed dead ends to bring up chlorine residual in Var 3 and Var 4
- Found water leaks for customers on Seneca Lake Water
- Took refresher test for Dig Safe NY excavation certificate
- Repaired broken hydrant in Var 3

Varick Water District No. 1: Nothing further to report

Seneca Lake Water: Nothing further to report

Varick Water District No. 3: Nothing further to report

Varick Water District No. 4: Nothing further to report

Varick Sewer District No. 1: Mr. Freier and Mr. Karlsen will be assisting in inspections of manholes in Varick Sewer District No. 1 for the Sewer Infiltration Study.

Varick Sewer District No. 2: Nothing to report.

Court: Mr. Riegel reported that he met with Judge Hogue and Court Clerk Andrew Herkovic and reviewed the court records and found them to be in good order.

Supervisor's Report: A motion by Richard McCulloch and seconded by Eric Riegel and so carried unanimously to approve the Bookkeeper's Report for March and April 2020.

Town Clerk's Report: A motion by Eric Riegel, seconded by Richard McCulloch and so carried unanimously to approve the Town Clerk's Repots as follows: March 2020: Supervisor: \$90, NYS

Ag & Markets: \$4, Total Disbursements: \$94 and April 2020: Supervisor: \$330, NYS Ag & Markets: \$8, Total Disbursements: \$338

Minutes: A motion by Richard McCulloch, seconded by Eric Riegel and so carried unanimously to approve the minutes of March 3 and April 7, 2020.

Summer Recreation Program: As of this date, Romulus Central School is willing to host the Varick/Romulus Summer Recreation Program. As of this meeting, the Governor has not determined if schools will be allowed back into session to complete this school year and if Summer School will be held. Once a determination is made by the Governor and the Town of Varick consults with the Town of Romulus, a decision will be made as to whether the program will be held.

Mrs. Karlsen reported that the Summer Recreation Program received a grant from Seneca County Workforce Development and Youth Bureau in the amount of \$1,500.

Zoning Board: Nothing to report.

Planning Board: Nothing to report.

New Business, Old Business, Correspondence: None.

A motion by Eric Riegel, seconded by Richard McCulloch and so carried unanimously to adjourn the meeting at 7:50 p.m.