

November 21, 2019

The special meeting of the Varick Town Board was called to order by Supervisor Robert Hayssen at 12:10 p.m. Present at this meeting were Councilmen Tom Fox, Eric Riegel, Ben Freier, and Richard Peterson and Town Clerk, Donna Karlsen.

Mr. Hayssen reported that Ben Freier is the newly elected Highway Superintendent for the town of Varick whose elected term of office will be effective January 1, 2020 upon taking his oath of office. He further reported that retiring Highway Superintendent Rick McCulloch will officially be retired November 28th at which time a vacancy for the position of highway superintendent will be created and the board has the authority to appoint an acting highway superintendent to fill the vacancy if they choose. The board also noted that upon Mr. McCulloch's retirement date, Kris Karlsen, as appointed Deputy Highway Superintendent, would take over the responsibilities of Highway Superintendent and could hire a new employee to complete job requirements created due to Mr. McCulloch's retirement. The board took no action and will address this issue at the December 3, 2019 meeting.

Councilman Ben Freier submitted his resignation as a Town of Varick Councilman effective November 30, 2019.

A motion by Eric Riegel, seconded by Richard Peterson and so carried unanimously to regretfully accepts Ben Freier's resignation as Varick Town Councilman effective November 30, 2019.

Discussion was held regarding the scheduling of upcoming meetings and policy and procedures to be followed in appointing for vacancies.

The board will seek letters of interest from Varick residents to fulfill the vacant councilman seat to be determined at the year-end meeting tentatively scheduled for December 26, 2019. Letters of interest should be submitted to the town clerk by December 24th. Posting of this vacancy will appear on the Town of Varick website and on the official bulletin board at the town offices.

A motion by Richard Peterson, seconded by Eric Riegel and so carried unanimously to adjourn the meeting at 12:56 p.m.

Respectfully submitted,

Donna Karlsen
Varick Town Clerk