

Varick Town Board
October 22, 2015

The special meeting and Budget Workshop of the Varick Town Board was called to order by Supervisor Robert Hayssen at 7:00 p.m. Present at this meeting were Council Members Todd Horton, John Saeli, Kathy Russo and Richard Peterson, Town Clerk, Donna Karlsen and Bookkeeper, Angla Testa. Also present was Ovid Gazette reporter, Aneta Glover.

Mrs. Karlsen reported that it is the hope of Municipal Solutions that the town will be able to close out Water District No. 4 capital project with Rural Development by December 31, 2015. They do need submittal of some close out paperwork prior to November 1 and have submitted the following for board approval:

Tim Buhl has submitted an amendment to the Owner-Engineer Agreement, Amendment #2 which reflects an increase of \$8,600.44. The amendment covers additional Construction Administration and Inspection time spent and a small amount of extra direct expenses not covered in the budget included in the original Agreement or Amendment #1. Diana, from Municipal Solutions reviewed the amendment and felt the work indicated was completed and the increase justified.

A motion by Todd Horton, seconded by Kathy Russo and so carried unanimously to approve Amendment No. 2 to the Owner-Engineer Agreement in the increased amount of \$8,600.44 and to direct Supervisor Robert Hayssen to sign said amendment.

Engineer Tim Buhl completed Change Order Number 7, which is the final change order to reflect over-under quantities submitted by the contractor, D. E. Tarolli. The contractor has signed off on this change order agreeing to a contractual decrease of \$12,950.18.

A motion by Richard Peterson, seconded by Kathy Russo and so carried unanimously approved to have Supervisor Hayssen sign Change Order Number 7 upon his approval.

Rural Development also requires a resolution from the board stating that the Town Board has received notice of final completion for the project and authorizing final payment to the contractors and stating a licensed operator has been retained to oversee operation of Water District No. 4.

Town of Varick
Resolution No. 15
Water District No. 4
Project Completion

WHEREAS, the Town of Varick has substantially completed construction of the Water District No. 4 and

WHEREAS, the Town Board of the Town of Varick has received notice of final completion for the Water District No. 4; NOW, therefore be it

RESOLVED, that the Town Board of the Town of Varick accepts the Water District No. 4 as complete and authorizes final payment to the contractors, and be it further

RESOLVED, that the Town Board of the Town of Varick hereby states an operator appropriately licensed by New York State Will be retained to oversee operation of the Water District No. 4

Roll Call:

Robert Hayssen, Supervisor:	Yes
John Saeli, Councilperson	Yes
Kathleen Russo, Councilperson:	Yes
Todd Horton, Councilperson:	Yes

So Carried Unanimously

Budget Workshop:

Mrs. Testa reported that there were three changes to the Tentative Budget that were requested after its preparation:

Judge David Ettman requested an increase in the amount of \$for???

Highway Superintendent Richard McCulloch requested an increase of \$70,000 for the purchase of a tractor/mower.

An increase of \$1,000 was suggested by Molly Headly, the town's insurance agent to cover increase in insurance costs.

A motion by Richard Peterson, seconded by Kathy Russo and so carried unanimously to make the following changes to the revenue and appropriation lines:

Todd Horton suggested that the Planning and Zoning Board members receive pay/stipend for all the time and work they do for the benefit of the town. He suggested \$400 for the chairperson and \$100 for each member. It was suggested that \$2,000 be added to the appropriate budget lines.

A motion by Todd Horton, seconded by Robert Hayssen and so carried unanimously to add \$2,000 to appropriations to cover payment of the zoning and planning board members.

A motion by Todd Horton, seconded by Robert Hayssen and to move the 2016 Tentative Budget to the 2016 Preliminary Budget.

Mr. Saeli was not in favor of the 3% raises given to all employees as reflected in the Tentative Budget. He noted that 3% raises were given to everyone last year.

It was noted that the dollar amount per thousand assessed value was not being raised again this year. Mr. Horton felt that the raises were justified and as the dollar amount per thousand was not being increased, the board was acting fiscally responsible. Mr. Russo was not in favor of giving out 3% raises across the board, but did state that she felt Supervisor Hayssen was underpaid. Mr. Peterson would have liked to see how the 3% raise affected the bottom line and would support raises at a lower percentage.

Mr. Hayssen called the vote:

A motion by Todd Horton, seconded by Robert Hayssen to move the 2016 Tentative Budget to the 2016 Preliminary Budget and hold a public hearing on November 4, 2015 at 7:00 p.m.

Roll Call:

- Robert Hayssen: Yes
- Todd Horton: Yes
- John Saeli: No
- Kathy Russo: No
- Richard Peterson: No

Mr. Saeli, Kathy Russo and Richard Peterson agreed they would be agreeable to a 1 1/2% pay increase across the salary lines.

A motion by Todd Horton, seconded by John Saeli and so carried to approve a 1 1/2% increase in salary lines in the 2016 budget.

Roll Call:

- Robert Hyassen: No
- Todd Horton: Yes
- John Saeli: Yes
- Kathy Russo: Yes
- Richard Peterson: Yes

So Carried

A motion by Todd Horton, seconded by John Saeli and so carried unanimously to move the 2016 Tentative Budget to the 2016 Preliminary Budget and to hold a public hearing on the proposed General Fund, Highway Fund, Special Districts budgets and to furthermore hold a public hearing to adopt the following fire protection units; Varick/Romulus, Varick, and Varick/Fayette on November 4, 2015 at 7:00 p.m.

Roll Call:

- Robert Hayssen: No
- Todd Horton: Yes
- John Saeli: Yes
- Kathy Russo: Yes
- Richard Peterson: Yes

So Carried

Mr. Hayssen reported that Barb Johnston from Stuart Brown has agreed to work with the planning board for a contractual amount of \$1,620 to break the depot property into parcels. He also reported that the Town of Romulus has agreed to hire them to perform the same service for them.

A motion by Robert Hayssen, seconded by Todd Horton and so carried unanimously to adjourn the special meeting at 8:30 p.m.

Respectfully Submitted:

Donna Karlsen, Varick Town Clerk