

October 1, 2019

The regular meeting of the Varick Town Board was called to order by Supervisor Robert Hayssen at 7:00 p.m. Present at this meeting were Councilmen Ben Freire, Tom Fox, Eric Riegel and Richard Peterson, Town Clerk, Donna Karlsen, Bookkeeper, Angela Testa, Highway Superintendent, Richard McCulloch, and Attorney for the Town, Joe Midiri.

Petitioners to Address the Board: Tom Fox is requesting reimbursement by the town in the amount of \$260 for a tire on his vehicle that he reports was blown out after striking a pothole on Townline Road in Varick. Mr. McCulloch reported that the road is marked with a "Bump" and "Loose Stone" sign. Discussion was held regarding the town's liability, appropriate road signage and the responsibility of the motorist to travel at speeds conducive to the road conditions. Mr. Midiri will look further into the town's liability regarding this matter and report at the November board meeting. Mr. McCulloch reported that Town Line Road is tentatively scheduled to be resurfaced the middle of October at a cost of approximately \$45,000. The cost will be offset by additional CHIP funds to be received by the town in the amount of \$33,000. Mr. Fox recommended that a "Road Closed" sign be placed on this road until the road can be resurfaced.

Abstract: A motion by Eric Riegel, seconded by Ben Freire and so carried unanimously to approve Abstract No. 10, General, Vouchers A0019-154 to A0019-166 in the amount of \$6,863.54, Highway, Vouchers DAO19-062 to DAO19-066 in the amount of \$2,174.75, Varick Water District No. 1, Vouchers VW119-014 to VW119-017 in the amount of \$230, Seneca Lake Water District, Vouchers SWS19-069 to SWS19-075 in the amount of \$33,953.94, Varick Water District No. 3, VW319-015 to VW319-017 in the amount of \$6,017.50, Varick Water District No. 4, Vouchers VW419-038 to VW419-041 in the amount of \$3,507.75, Varick Sewer District No. 1, Vouchers VS119-037 to VS119-039 in the amount of \$244.38, Varick Sewer District No. 2, SSS19-028 to SSS19-030 in the amount of \$18,977.71, South Seneca Ambulance, Voucher SAF19-003 in the amount of \$14,554, Capital Project, Office Addition 2019, Vouchers HO119-004 to HO119-006 in the amount of \$17,676.43.

Highway: Mr. McCulloch reported that Town Line Road is scheduled to be resurfaced the middle of October, weather permitting.

Spring & Fall Clean-Up: Mr. McCulloch reported that Fall Clean-Up is scheduled to be held Wednesday, October 16th through October 19th and he has contacted Lyons Road Trash to spot dumpster for this clean-up.

Judge: No report.

Supervisor's Report: Mrs. Testa reported that the auditor has requested that she break out the report for the lighting districts which is reflected in this months Supervisor's Report.

A motion by Richard Peterson, seconded by Eric Riegel and so carried unanimously to approve the Supervisor's report as submitted.

Code Officer: Mr. Hayssen reported that Tim Dorn has been hired as the Town of Romulus Code Enforcement Officer and will also remain working for the Town of Varick.

Water Operator Report:

September 2019

- Changed Meters
- Marked out Dig Safety's
- Got weekly meter reads
- Did weekly water tests for each district
- Took bac t samples in all 4 districts
- Filled out and submitted monthly water report to health department
- Ordered parts to prepare for upcoming jobs
- Flushed dead ends to let air out after main break
- Inspected new water connections
- Cleaned up Fire Hydrants
- Flushed dead ends to bring chlorine residual up
- Helped answer customer concerns associated to each water district
- Met with health department for annual water line inspection
- Did water shut offs as needed
- Helped with sewer situations as needed
- Ordered more parts to fill in for used inventory

Varick Water District No. 1: Nothing further to report.

Seneca Lake Water District: Nothing further to report

Varick Water District No. 3: Nothing further to report.

Varick Water District No. 4: The Town of Romulus residents have begun connecting to their new water main which is fed by this district. Billing by the bookkeeper will commence with the third quarter of 2019 to Romulus for water consumption at a rate of .10 higher than this districts cost per the water agreement between the two towns.

Sewer Districts: Mr. Hayssen reported that Seneca County is requesting Varick Sewer District No. 1 and Varick Sewer District No. 2 adopt their updated Sewer Use Law. This request is being driven by a citation received by Seneca County from the Department of Conservation. Mr. Hayssen recommended that the board consider adopting the County's revised Sewer Use Law contingent on Seneca County Sewer District agreeing to include Varick Sewer District No. 2 as part of their treatment district and approval of the revised Sewer Use Law by the town attorney.

A motion by Robert Hayssen, seconded by Ben Freire and so carried unanimously to approve the adoption of Seneca County Sewer Use Law as Varick Sewer District No. 1 and Varick Sewer District No. 2 Sewer Use Law contingent on Seneca County Sewer District agreeing to include Varick Sewer District No. 2 as part of their treatment district and recommended approval by the Town Attorney.

Varick Sewer District No. 1: Nothing to report

Varick Sewer District No. 2: Nothing to report

Town Clerk's Report: A motion by Ben Freire, seconded by Richard Peterson and so carried unanimously to approve the Town Clerk's Report: Supervisor; \$157.50, NYS Ag & Markets; \$13, State Department of Health; \$22.50, Total Disbursements; \$193.

Assessor: Mr. Fox reported that he attended a meeting with Mrs. Morgan where she presented the 2020 budget as assessor for the four towns and he was in favor of approving the submitted budget and it be submitted to the Town of Varick for final approval. Mrs. Morgan informed Mr. Fox she would provide these figures to Mrs. Testa to be put in the Town of Varick's 2020 budget. Mrs. Testa reported she hadn't received that information as of the date of this meeting.

Minutes: A motion by Richard Peterson, seconded by Eric Riegel and so carried unanimously to approve the minutes of September 3, 2019.

2020 Tentative Budget: The board was provided the 2020 Tentative Budget prior to this meeting for their review. Questions were presented by the board members regarding expenditures and income with explanations provided by the supervisor and bookkeeper. It was noted that there is no tax increase as presented in the 2020 Tentative budget and the Supervisor recommended the board move this to the 2020 Preliminary Budget and hold a public hearing on said Preliminary Budget Monday, November 4, 2019 and move the regular meeting of the board to that date due to Election Day.

A motion by Richard Peterson, seconded by Eric Riegel and so carried unanimously to move the 2019 Tentative budgets to the 2019 Preliminary Budgets and to move the November 2019 regular board meeting to Monday, November 4, 2019 at 7:00 p.m.

Old Business: Mr. Midiri reported that he and Mr. Fisher of his offices researched information pertaining to American Disability Association compliancy regarding web pages. He will follow up with the Association of Towns and report further at the November meeting.

Mrs. Karlsen reported that she had received a quote from All Pro Heating to reconfigure the heat runs in the conference room so that the heating pipes were not running up and down the walls in the amount of \$2,100. She noted that in reconfiguring the system, All Pro did not take into consideration the system needed to heat the bathrooms off the kitchen area. The board provided names of other contractors that she and Mrs. Testa could contact to get the heating system up and running prior to Election Day.

Mrs. Testa also reported that a quote was received to install sheet rock in the conference room or the board could consider painting the existing paneling. It was suggested that the items needed to be purchased for the new addition be completed and a review of the budget be done to determine what work should be considered for the board room renovation at the November meeting. Mrs. Karlsen reported that the outside entry to the conference room needs some of the wood replaced,

a new roof and painting of the overhand and front door done. This work is scheduled to be done around Fall Clean-up in order to dispose of the debris.

A motion by Richard Peterson, seconded by Eric Riegel and so carried unanimously to adjourn the meeting at 8:30 p.m.

Respectfully Submitted:

Donna Karlsen
Varick Town Clerk

AGENDA
REGULAR MEETING OF THE
VARICK TOWN BOARD
November 4, 2019

Public Hearing on the 2020 Preliminary Budget

1. Privilege of the Floor
2. Approval of Abstract
3. Report of Town Officials
 - A. Highway
 - B. Judge
 - C. Supervisor/Bookkeeper
 - D. Code Enforcement Officer
 - E. Sewer:
 1. Varick Sewer District No. 1
 2. Varick Sewer District No. 2
 - F. Water:
 1. Varick Water District No. 1
 2. Seneca Lake Water District
 3. Varick Water District No. 3
 4. Varick Water District No. 4
 - G. Town Clerk
 - H. Personnel
 - I. Assessor
 - J. Zoning Board
 - K. Planning Board
 1. Zoning Vacation Rentals
4. Minutes: October 1, 2019
5. Old Business, New Business, Correspondence
 - A. Review requirements for Web page
 - B. 2020 Preliminary Budget
 - C. Review Mr. Fox's bill for replaced tire
6. Adjourn