

February 5, 2019

The regular meeting of the Varick Town Board was called to order by Supervisor Robert Hayssen at 7:00 p.m. Present at this meeting were Councilmen, Ben Freier, Richard Peterson, and Eric Riegel, Town Clerk, Donna Karlsen, Bookkeeper, Angela Testa, Attorney for the Town, Joe Midiri, Highway Superintendent, Richard McCulloch. Absent, Councilman Tom Fox.

Petitioners To Address The Board: None.

Abstract: A motion by Eric Riegel, seconded by Ben Freier and so carried unanimously to approve Abstract No. 2, General, Vouchers A0019-014 to A0019-037 in the amount of \$129,122.07, Highway, Vouchers DAO19-003 to DAO19-012 in the amount of \$2,421.79, Varick Water District No. 1, VW119-003 in the amount of \$6,332.32, Seneca Lake Water District, Vouchers SWS19-006 to SWS19-013 in the amount of \$27,815.90, Varick Water District No. 3, Voucher VW319-003 in the amount of \$5,229.43, Varick Water District No. 4, Vouchers VW419-004 to VW419-005 in the amount of \$1,680.68, Varick Sewer District No. 1, VS119-003 to VS119-006 in the amount of \$2,408.14, Varick Sewer District No. 2, SSS19-003 to SSS19-004 in the amount of \$10,898.50.

Highway: Nothing to report.

Supervisor: A motion by Richard Peterson, seconded by Ben Freier and so carried unanimously to approve the Supervisor's Report.

Code Enforcement Officer: Tim Dorn submitted an annual report of all building permits submitted for 2018.

Court: Mrs. Karlsen spoke to Joan Casazza regarding the examination of court records. She referred to Appendix 10 – Annual Checklist for Review of Justice Court Records which can be completed by the auditing committee. Once the court records have been examined and that fact entered into the minutes the town will have met Section 2019-a of the Uniform Justice Court Act. Ms. Casazza stated that if the auditing committee has any questions regarding this review, they can contact her. Eric Riegel and Ben Freier agreed to complete this review and will set a time to meet with Judge Hogue.

Water Operator Report:

January 2019

- Changed Meters
- Marked out Dig Safely's
- Turned waters off as needed
- Responded to customer leak on East Lake Rd
- Found water leak in house on Rt 414
- Shoveled out hydrants on East Lake Rd
- Recorded weekly meter reads
- Did weekly water tests for each district
- Took bact samples in all 4 districts

- Went and toured/trained at the Kennedy hydrant facility in Elmira
- Filled out and submitted monthly water report to health department
- Plowed firehouse/areas to get to meters
- Drove waterlines looking for leaks
- Fayette and Varick teamed up to search for another potential meter leak in Var 3/Fayette 5
- Cleaned shop
- Received Quote for meter calibration for Var 4
- Responded to customers concerns who were dealing with frozen pipes
- Flushed dead end at Var 4 to bring chlorine residuals up

Varick Water District No. 1: Nothing to report.

Seneca Lake Water District: Mr. Hayssen thanked councilmen Ben Freier, Tom Fox and Eric Riegel for attending the Seneca County Public Works Committee meeting and addressing the \$122,000 agreed settlement amount for water used by Seneca County Water District No. 1 between December 31, 2015 and June 30, 2017 that they were never originally billed for due to a malfunctioning master meter. The Public Works Committee, at this meeting, agreed to submit this bill to the Board of Supervisors for payment at their Tuesday, February 12th board meeting.

Supervisor Hayssen reported that the Village of Waterloo is not willing to bill Seneca Lake Water District on a quarterly basis as has been done in the past, but will continue to bill it's customers on a quarterly basis. The Village is also not allowing the Town to view the master meter at the pump station to confirm water usage and billing accuracy. Mrs. Karlsen stated she received the December water bill from the Village after January's meeting and this bill will need to be expensed in 2018 prior to the bookkeeper closing out the 2018 books.

A motion by Ben Freier, seconded by Eric Riegel and so carried unanimously to approve payment to the Village of Waterloo for water usage from November 30, to December 31, 2018 in the amount of \$25,845.87.

Mr. Hayssen also received a new Agreement Provision of Water Supply Support Services for Seneca Lake Water District and Varick Sewer District No. 2 from the Village of Waterloo.

A motion by Ben Freier, seconded by Richard Peterson and so carried unanimously to enter into Agreement Provision of Water Supply Support Services for Seneca Lake Water District and Varick Sewer District No. 2 with the Village of Waterloo.

Varick Water District No. 3: Nothing to report.

Varick Water District No. 4: Water Operator Ben Karlsen submitted a quote from R L Stone to recalibrate Water District No. 4 master meter. He would like this completed prior to beginning the sale of water to the Town of Romulus to confirm the accuracy on flow and gallons per minute.

A motion by Eric Riegel, seconded by Ben Freier and so carried unanimously to approve the calibration of the master meter for Water District No. 4 by RL Stone in the estimated cost of \$585.

Varick Sewer District No. 1: Mr. Hayssen reported that an air release valve let go in a manhole and the Town of Romulus hired Blue Herring to complete the repair and a bill will be submitted for payment according to agreed percentages to be paid between the towns of Romulus and Varick.

Varick Sewer District No. 2: Nothing to report.

Town Clerk's Report: A motion by Ben Freier, seconded by Richard Peterson and so carried unanimously to approve the Town Clerk's Report: Supervisor; \$430, NYS Ag & Markets; \$13, Total Disbursements; \$443.

Personnel: Nothing to report.

Assessor: Nothing to report.

Planning Board: Linda Mastellar reported that Bill Yale has resigned from the Planning Board. The town board will look at appointing a representative for the Planning Board from the center of the town and will contact Doug Dickenson to inquire if he would be interested in serving on this board.

Minutes: A motion by Richard Peterson, seconded by Eric Riegel and so carried unanimously to approve the minutes of January 2, 2019.

New Business, Old Business and Correspondence:

Mrs. Karlsen reported that EFC would like a response from the board confirming their interest in using the Planning Grant #84159, Town of Varick Infiltration and Inflow Study. The actual amount of funding the town will receive will be reflected in the grant agreement. Mr. Hayssen reported that Hunt Engineering applied for this grant for the town in the interest of the county sewer expansion but has no specific details and is not sure what district the grant covers. He did report that the Town of Romulus also received this grant, but is also unsure which one of their districts it is for. Mr. Hayssen will contact Hunt Engineering to see if they will attend the next board meeting and provide further information.

A motion by Eric Riegel, seconded by Ben Freier and so carried unanimously to adjourn the meeting at 8:00 p.m.

Respectfully submitted:

Donna Karlsen
Varick Town Clerk