

September 6, 2016

The regular meeting of the Varick Town Board was called to order by Supervisor Robert Hayssen at 7:00 p.m. Present were Council Members Todd Horton, Tom Fox, Kathy Russo, and Richard Peterson, Town Clerk Donna Karlsen, Bookkeeper Angela Testa, Highway Superintendent Richard C. McCulloch; Planning Board member Richard Olsen, Code Enforcement Officer Richard L. McCulloch, Attorney for the Town Joe Midiri, and Sarah Bierley, and reporter for the Ovid Gazette, Aneta Clover.

Highway: Highway Superintendent Richard McCulloch reported that he will be resurfacing Dilts Road and Kuney Road. He also reported that the county as well as other municipalities are holding off making any new purchases under the revised state bid process in hope that it will be improved upon. Repairs to the tractor used for mowing were made and they will look at replacing this equipment in 2017.

Mr. McCulloch stated that the county will no longer be taking electronics. Mr. Hayssen was able to get Seneca Meadows to agree to pick up any electronics that were dropped off at Spring Clean-up as a one-time deal. Mr. McCulloch reported his department is willing to transport these electronics collected if Seneca Meadows is willing to take them in the future. Mr. Hayssen will discuss this with Seneca Meadows.

Bookkeeper: Mrs. Testa reported that due to the additional costs associated with the purchase of grinder pumps for Varick Sewer District No. 2, she had to close out a CD for \$75,000 for this district.

A motion by Richard Peterson, seconded by Todd Horton and so carried unanimously to accept the bookkeepers report.

Abstract: A motion by Kathy Russo, seconded by Richard Peterson and so carried unanimously to approve Abstract No. 9, General, Vouchers A0016-142 to A0016-153 in the amount of \$2,367.85, Highway, DA16-60 to DA016-66 in the amount of \$7,745.61, Varick Water District No. 1, Vouchers VW116-013 to vW116-14 in the amount of \$185, Seneca Lake Water District, Vouchers SWS16-033 to SWS16-035 in the amount of \$265.48, Varick Water District No. 3, Vouchers VW316-018 to VW316-019 in the amount of \$185, Varick Water District No. 4, VW\$16-025 to VW416-029 in the amount of \$7,375.32, Varick Sewer District No. 1, Voucher VS116-029 in the amount of \$148.50, Varick Sewer District No. 2, Vouchers SSS16-023 to SSS16-028 in the amount of \$3,416.78.

Code Enforcement: Richard L. McCulloch submitted his building permit report for the month of August and reviewed some applications that were referred to the Zoning Board of Appeals for review by their board.

Water(General): Rural Development is requesting a Security Inspection of the town's water systems be completed and will be inquiring if there is a Water Supply Emergency

Response Plan and a Vulnerability Assessment on file. Samples of these plans were provided and completed and now need to be approved by the town board.

A motion by Todd Horton, seconded by Kathy Russo and so carried unanimously to adopt the Vulnerability Assessment and Water Supply Emergency Response Plan for the town's water districts.

Water District No. 1: No report

Seneca Lake Water District No. 2: No report.

Varick Water District No. 3: It was reported that the 2" meter that burst in the winter of 2016 located on Route 336 in Fayette Water District No. 5 was requested to be installed by the homeowner. Jim Bromka stated to the town clerk that the homeowner sells water and has a filling station behind his barn.

Varick Water District No. 4: Mr. Horton recommended that the master meter be recalculated for this district and questioned Mr. Hayssen if he had received a key to access the master meter. Mr. Hayssen reported he had not received a key as of this date. Mr. Horton received board approval to have the master meter recalculated and will follow up on getting a key for Supervisor Hayssen.

Varick Sewer District No. 1: No report.

Varick Sewer District No. 2: No report.

Town Clerk's Report: A motion by Richard Peterson, seconded by Todd Horton and so carried unanimously to approve the Town Clerk's report: Supervisor: \$325, NYS Ag & Markets: \$16, Total Disbursements: \$341.00.

Personnel Report: Mrs. Russo has not been in contact with Michelle Andrews with regards to the Summer Recreation Program as of this date.

Assessor: Anne Morgan supplied a written Assessor's report for July and August 2016 and reported that bank codes and address changes are current to date and approximately 75% of the town was re-photographed and added to the program. This will be an ongoing project with an anticipated completion of Spring 2017. Exemptions are being printed and prepared for mailing in November and no small claims cases were filed in the Town of Varick for this year. She has completed a 2017 budget and will be presenting it to the town representatives on Wednesday, September 7, 2016 at 6:00. Mr. Hayssen requested that Tom Fox attend this meeting and he will try to be available to attend as well.

A motion by Todd Horton, seconded by Richard Peterson and so carried unanimously to accept the Assessor's report for July and August 2016.

Planning Board: Richard Olsen present to the board suggested wording for a letter to be sent to abstract companies, attorneys, realtors, surveyors, Seneca County attorney, Seneca County Real Property Tax Office, Town Assessor, and banks regarding the processing of subdivisions in the Town of Varick. He indicated that a mailing list had also been compiled, but would like this list reviewed by the town attorney and supervisor. The board requested that a line be added to the letter asking that copies be distributed to all colleagues within the offices it was sent and approved the letter with this addition. It was felt that approximately 150 letters would be sent. Mr. Olsen stated the planning board would take responsibility for sending these letters out once final approval from the town attorney and supervisor is received. Expenses for the mailing can be vouchered and submitted for reimbursement to the town clerk for processing

It was suggested by Todd Horton that this letter be sent to the homeowners as well. After further discussion and review the board decided not to send out letters but to post signage indicating that Zoning and Subdivision Laws are in Effect in the Town of Varick.

A motion by Todd Horton, seconded by Richard Peterson and so carried unanimously to post road signage stating “Zoning and Subdivision Laws In Effect In the Town of Varick”

Rick McCulloch will be asked to look into obtaining and posting these signs.

Mr. Olsen reported that there are currently no actions being taken regarding subdivisions that did not meet subdivisions regulations at this time. The board will have Stephen Ricci research and give his opinion as to whether the board wants to take action on the subdivisions that have already occurred that does not meet subdivision regulations and were never approved.

A discussion regarding summer vacation rentals was held and the planning board is looking at this but questioned what issues the board would like resolved. The planning board will continue to review and consider other zoning examples from other towns.

Minutes: A motion by Todd Horton, seconded by Richard Peterson and so carried unanimously to approve the minutes of August 2, 2016 with the correction of Tom Fox’s name in attendance.

New Business, Old Business, Correspondence:

The board received a voucher for the 2016 annual membership fee for Cayuga Lake Watershed Intermunicipal Organization in the amount of \$900. It is unclear what the membership dues provide and Tom Fox will look into this and report at the next meeting.

The board was provided a letter received from GAS Free Seneca pertaining to Crestwood overtures regarding the changes they have proposed on the LPG project. GAS in their letter offered some important points for the board’s consideration.

A contractual renewal was received from Minard Oil and was given to Joe Midiri for his review and recommendations for signature.

Board of Assessment Review: There is still a vacancy on this board and it was suggested that Anne Morgan be contacted for her recommendation of qualifications of candidates to fill this vacancy.

Court Records Audit: Todd Horton reported that he did receive the court's records for audit and will begin their review.

A motion by Richard Peterson, seconded by Kathy Russo and so carried unanimously to adjourn the meeting at 8:35 p.m.

Respectfully submitted,
Donna Karlsen, Varick Town Clerk