

Varick Town Board
October 2, 2012

The regular meeting of the Varick Town Board was called to order by Supervisor Robert Hayssen at 7:00 p.m. Present at this meeting were Council members, Peter McDonald, John Saeli, and Kathy Russo, Town Clerk Donna Karlsen, Attorney for the Town John Sipos, Bookkeeper Carol Sipos, Highway Superintendent Rick McCulloch and reporter Aneta Glover. Absent: Councilman Robert Bauman

Highway: Mr. McCulloch reported that they paved and sealed White Road and sealed a little over two miles of Yale Farm Road. He reviewed with the board the method that was used to complete this work. Mr. McCulloch contacted Lyons Road and Luffmans Metal for dumpsters for Fall Clean-Up to be held Wednesday, October 10 to Saturday, October 13. He also reported that they are still picking up nails from the roofing job out of the driveway. John Keel installed the overhead door in the barn and redid the weather stripping. The east side has had nothing done with it and at the direction of the board Mr. McCulloch will check with John Keel about getting the east side weather proofed as well.

Assessor: Mr. McDonald, who is the Town's representative on the assessment board, reported that the assessor, Anne Morgan may be considering retirement in the future but would be willing to be hired back for the transition to a new assessor if needed. It was also noted that the Town of Varick is under no contractual agreement with Four Towns to remain in the consortium and can separate from the group and hire an in-house assessor.

Mr. McDonald reported again that he had discussed with Anne Morgan the assessed value on in-ground geo-thermal heating services and said there are no current assessment comparisons on these and at this time these systems are not being added to the assessed value of homes. The installation of the geo-thermal heating system was compared to the solar panel heating system used for heating homes and how they were valued at that time of their inception. Peter also reported that he had received a copy of the assessor's 2013 budget.

Mr. McDonald reported that the assessor needs further information from the code enforcement officer, which it was determined could be added to the permit application form. The assessor is to review this form and make any necessary changes in order to provide her with the information you needs.

Code Enforcement Report: Mrs. Karlsen handed out Larry Colton's written report.

Varick Sewer No. 1: No new business.

Varick Sewer No. 2: No new business.

Water District No. 1: This district is still experiencing water loss and it was recommended that Cindy Stephan be contacted to perform leak detection for this district. It was again reported that Russell Road water line is in poor condition.

Seneca Lake Water District: The quarterly meter reading was completed and the newly installed meters read okay.

Water District No. 3: Mr. Hayssen and Mr. McDonald will meet with Zach from Hancock Estabrook at the Town of Fayette Wednesday, October 3 at 4:30 pm to discuss litigation with Syracuse Constructors.

Mr. Hayssen also received a bill from Seneca County for the stainless steel rods and work completed by the county for Shirks that will be submitted with next months bills. These bills should be split proportionately with the town of Fayette. There were approximately 190 steel rods that were ordered by the county. We are still unable to locate the touch meters. A discussion took place as to what procedure needed to be followed in order to get rid of the surplus pipe, corner horns and fittings. John Sipos indicated that the board would need to identify these items as surplus property by a motion.

A motion by John Saeli, seconded by Peter McDonald and so carried unanimously to declare the corner horns, fittings and extra pipe as surplus property.

Mr. Hayssen has tried to contact the manufacturer on the corner horns but has received no response from them. It was suggested that they be advertised on eBay and Craigslist. John Saeli will contact Country Folks, the construction publication and Teitsworth auction. Mr. McDonald will try to advertise the material on Craigslist and eBay. It was also suggested that someone contact Neil Sherman at the Advantage Group to see if they would be interested. Gary Westfall was not interested in the pipe.

Mr. Hayssen explained the bond principal and interest payments and funds borrowed to pay bills for Water District No. 3 amounting to \$7,226.26. It was suggested that this amount be barrowed from the General Fund and be paid back over the next four years by the district users.

A motion by Peter McDonald, seconded by Robert Hayssen and so carried unanimously to barrow \$7,226.26 from the General Fund. This amount will be paid back over the next four years at an amount of \$1,806.57 per year. This amount will be divided equally among this district's users and billed on their town and county tax bill as a unit charge.

Water District No. 4: The board is still waiting for the revised map showing the easements so that John Sipos can sign off on paperwork required by Rural Development. John Sipos is to call Tim Buhl to get these maps. The remaining items that need to be completed and submitted are approvals from the Department of Health, Department of Transportation and Rural Development.

It was also determined that it would be best not to barrow any money for this district until after January 1, 2013.

Town Clerk's Report: A motion by Peter McDonald, seconded by Kathy Russo and so carried unanimously to approve the Town Clerk's Report: Supervisor: \$178.02, NYS Ag & Markets, \$17.00, NYS Environmental Conservation: \$266.48, and State Health Dept: \$22.50; Total Disbursements: \$484.00.

Supervisors Report: A motion by John Saeli, seconded by Kathy Russo and so carried unanimously to approve the written Supervisor's Report.

Mrs. Sipos reported that Varick Sewer District No. 1 still owes the General Fund \$5,000 and would like the payment be made prior to the end of the year. It was determined that the Sewer District has the funds to repay it and was suggested that the funds be transferred to the General Fund in repayment of this loan.

Bookkeeper: Mrs. Sipos reported that she has received two résumé's for the bookkeeper's position. She contacted both applicants, and will be interviewing only one, as the other could only work evenings and weekends. It was suggested that a want ad be published and the county contacted to see if they have anyone interested in this position. Aneta Glover from the Ovid Gazette will add this position opening to her article

A motion by Peter McDonald, seconded by Kathy Russo and so carried unanimously to advertise for the bookkeeping position in the Finger Lakes Times, the Reveille, and the Pennysaver.

Tentative Budget: A discussion was held regarding the format and information supplied by the Fire Departments when submitting their budget request and the board would like to see a more detailed budget showing expense lines and revenue lines similar to the town budget format.

A motion by Peter McDonald, seconded by Kathy Russo and so carried unanimously to send a letter to the fire departments requesting they supply a detailed line item budget listing revenue and expenses and a copy of their annual report.

The board reviewed the Tentative Budget and made the following changes:

A00-3005-000	Mortgage Tax	\$35,610
A00-1920-400	Municipal Assoc. Dues	\$ 800
VW3-1001.000	Real Property Taxes	\$24,925
VW3-9710.800	BAN Interest	\$ 1,807

A motion by John Saeli, seconded by Peter McDonald and so carried unanimously to move the Tentative Budget to a Preliminary Budget and hold a public hearing on the General Fund Budget, Highway Fund Budget, Special District Fund Budgets and to adopt the following fire protection units: Varick/Romulus, Varick, and Varick/Fayette and to hold the regular meeting of the Varick Town Board immediately following the public hearing on November 7, 2012 at 7:00 p.m. at the Varick Town Hall.

Abstract: A motion by John Saeli, seconded by Peter McDonald and so carried unanimously to approve payment of Abstract No. 10, General, Vouchers A0012153 to A0012-165 in the amount of \$3,111.06, Seneca Lake Water District, Vouchers SWS12-069 to SWS12-073 in the amount of \$31,167.64, Varick Sewer District No. 1, Vouchers VS112-032 to VS112-034 in the amount of \$195.33, Varick Water District No. 3, VW312-027 and VW312-028 in the amount of \$6,647.50, Varick Sewer District No. 2, Vouchers SSS12-030 to SSS12-033 in the amount of \$4,046.33, Highway, Vouchers DA012-052 to DA012-062 in the amount of \$40,996.81, Varick Water District No. 1, VW112-017 in the amount of \$25.

Summer Recreation: Sixty-five children registered with an average of about 34 to 36 children attending on a daily basis. The director, Michelle Andrews, supplied a written summary of events and activities that were completed and indicated in this report that they had a great group of kids this summer, but felt that the camp ran to long.

Minutes: A motion by Peter McDonald, seconded by Robert Hayssen and so carried unanimously to approve the minutes of September 4, and September 17, 2012.

Planning Board: The board received resignation letters from both Bill Squires and Bill Larzelere from the Planning Board. The board acknowledged the service these men performed as members of this board. Mr. Squires since resigning from the board, has reconsidered and asked that he again be considered to complete his term of office.

A motion by John Saeli, seconded by Kathy Russo and so carried unanimously to appoint Bill Squires as a planning board member to fulfill his original term of office.

Several names were suggested as a replacement for Bill Larzelere, and the board felt it would be beneficial to the planning board if they found a representative from the center of the town. The board tabled this appointment to allow further consideration of candidates for this vacancy.

Web Site: Mr. McDonald will follow up with In Motion Hosting to secure the town's website and get it up and running again.

A motion by John Saeli, seconded by Kathy Russo and so carried unanimously to adjourn the meeting at 10:05 p.m.

Respectfully submitted:

Donna Karlsen
Varick Town Clerk