

December 27, 2007

The end of year meeting of the Varick Town Board was called to order by Supervisor Joan Teichner. Present at this meeting were Councilmen Curt Karlsen, Richard Peterson, and Town Clerk, Donna Karlsen. Also present were John Saeli, and Robert Hayssen.

The board reviewed the bills and requested that the voucher and invoice submitted by Diane Bassette Nelson as records management consultant not be paid until she provides an explanation and break down of the hours she has worked.

A motion by Curt Karlsen, seconded by Richard Peterson and so carried to approve Abstract Number 13, General, Vouchers 07-138 to 07-155 in the amount of \$5,574.30, less Diane Bassette Nelson's invoice of \$750, Varick Sewer District No. 2, Vouchers 07-28 to 07-30 in the amount of \$1,292, Seneca Lake Water District, Vouchers 07-56 to 07-58 in the amount of \$285.59, and Highway, Vouchers 07-97 to 07-103 in the amount of \$2,734.30.

A motion by Richard Peterson, seconded by Curt Karlsen and so carried unanimously to approve Amendment to the Town of Varick General Fund, Resolution No. 4.

A motion by Curt Karlsen, seconded by Richard Peterson and so carried to approve unanimously Amendment to the Town of Varick Highway Fund, Resolution No. 5.

A motion by Curt Karlsen, seconded by Richard Peterson and so carried unanimously to approve Seneca Lake Water District Fund, Resolution No. 6.

A motion by Curt Karlsen, seconded by Richard Peterson and so carried unanimously to approve the minutes of December 4, 2007.

Mrs. Teichner reported that the town received the CHIPS check in the amount of \$32,715.45, leaving the balance in the Highway account of \$70,876.49. She also received a check for mortgage tax in the amount of \$18,11.00 for April 1 through September 30, 2007.

**Correspondence:** Mrs. Teichner received a letter from Annie Backman who requested that she be removed from the Planning Board and asked if she could serve on the Zoning Board of Appeals. Mrs. Teichner also received letters from Larry Peterson who expressed his interest in continuing his position on the Planning Board and Edward Stephany who indicated that he wasn't interested in continuing in his position on the Zoning Board of Appeals. It was noted that Philip Knapp was interested in serving on the Planning Board. Appointments to these respective boards was tabled till the reorganization meeting to be held January 2, 2008.

Mrs. Teichner also reported that a second grant can be applied for to the New York State Archives and was suggested that we apply for an indexing of minutes grant. Peter Brown is willing to complete the grant application which needs to be submitted by February 1,

2008. It was unsure of the cost of the application. Mrs. Teichner also reported that a committee of four or five people can be appointed to oversee the grant. She suggested Sue Hensel and herself as possible members.

A motion by Richard Peterson, seconded by Curt Karlsen and so carried unanimously to have Peter Brown begin the paperwork to apply for the minutes indexing grant.

Mrs. Teichner stated she has the Needs Assessment and Record Management Plan that Diane Bassette Nelson prepared and will get it to the town for submittal with the grant application.

Mrs. Teichner reported that the town will be receiving \$2,871.44 from the Department of the Treasury, Internal Revenue Service that represents an overpayment of Federal Income Tax as was reported by the Town on Form 941 for the tax period September 30, 2007.

The decision on Nicholson Trucking and Yaw Environmental proposals was tabled until the January 2, 2008 meeting.

A motion by Joan Teichner, seconded by Richard Peterson, and so carried unanimously to adjourn the meeting at 10:10 a.m.

Respectfully Submitted

Donna Karlsen  
Town Clerk